

**TOWNSHIP OF FALLS
ORGANIZATION OF THE BOARD OF SUPERVISORS MEETING**

ROLL CALL:

ROBERT HARVIE, JR., CHAIRMAN	PRESENT
JEFFRY DENCE, VICE-CHAIRMAN	PRESENT
JEFFREY ROCCO, SECRETARY-TREASURER	PRESENT
JONATHAN SNIPES, SUPERVISOR	ABSENT
BRIAN GALLOWAY, SUPERVISOR	PRESENT

The meeting commenced at 7:00 p.m. with roll call and salute to the flag. All Board members were present with the exception of Member Snipes. Chairman Harvie said Member Snipes had a conflict for this evening's meeting. Also present were Township Manager Peter Gray, Township Solicitor Michael Clarke, Township Solicitor Lauren Gallagher, and Township Engineer James Sullivan.

TEMPORARY CHAIRMAN PRESIDING

Member Dence moved to appoint Member Harvie as the Temporary Chairman; Member Galloway seconded the motion; all board members were in favor with the exception of Member Harvie who abstained from the vote. (3-0-1)

ITEM # 1 CHAIRMAN APPOINTMENT

Member Dence moved to appoint Member Harvie as the Chairman; Member Rocco seconded the motion; all board members were in favor with the exception of Member Harvie who abstained from the vote. (3-0-1)

ITEM # 2 VICE-CHAIRMAN APPOINTMENT

Member Rocco moved to appoint Member Dence as the Vice-Chairman; Member Galloway seconded the motion; all board members were in favor with the exception of Member Dence who abstained from the vote. (3-0-1)

ITEM # 3 SECRETARY/TREASURER APPOINTMENT

Member Dence moved to appoint Member Rocco as the Secretary/Treasurer; Member Galloway seconded the motion; all board members were in favor with the exception of Member Rocco who abstained from the vote. (3-0-1)

ITEM # 4 ASSISTANT SECRETARY/TREASURER APPOINTMENT

Member Galloway moved to appoint Manager Gray as the Assistant Secretary/Treasurer; Member Dence seconded the motion; all board members were in favor. (5-0)

**ITEM # 5 PUBLIC COMMENT – FIVE MINUTE LIMIT PER PERSON
FORTY-FIVE MINUTE MAXIMUM**

Mr. Roland Kenney said several months ago, there was a young marine who was thrown into jail in Mexico for having a legal gun and the State Department and our President did nothing. Mr. Kenney said it took someone like Bill O'Reilly to do something. Someone should thank him for getting that young man back home. Mr. Kenney said on Christmas Eve a person who had killed a family member and was released from jail, was out on the street, set a fire, and tried to take out his neighborhood. When firefighters responded to the scene, this person shot and killed two firefighters. Mr. Kenney said getting back to four months ago, we lost an ambassador and two Navy Seals in Gaza. They were all murdered. We had a chance to save them and chose fifteen times to say no. Mr. Kenney said he is a Democrat but it is ridiculous what our President is doing in office. Mr. Kenney said our President should be held accountable. Mr. Kenney spoke about Watergate and Nixon. He said the man in charge now should apologize to the American people for the people we are losing. In regard to taxes and your first paycheck of the year, you will start losing money. We need to start paying our debt. If you can't get away with it in your house, then the government shouldn't be able to get away with it either. Mr. Kenney spoke about a boy named David who looked up to his father, and recently passed away. Mr. Kenney asked for a moment of silence for the two firemen who were killed.

**ITEM # 6 ESTABLISH MEETING DATES AND TIME FOR REGULAR
MEETINGS OF THE BOARD OF SUPERVISORS**

Member Dence moved to hold the meetings of the Board of Supervisors on the first and third Tuesdays of each month at 7 p.m.; Member Galloway seconded the motion; all board members were in favor. (4-0)

**ITEM # 7 APPOINTMENT OF TOWNSHIP SOLICITOR AND SPECIAL
COUNSEL – SET COMPENSATION FEES**

Member Galloway moved to appoint Mr. Michael Clarke as the township solicitor at the rate of \$170/hr. for township business and \$300/hr. for land development; Member Dence seconded the motion; all board members were in favor. (4-0) Member Galloway moved to appoint Mr. Randy Flager as land development solicitor at the rate of \$170/hr. for township business and \$315/hr. for developers; Member Dence seconded the motion; all board members were in favor. (4-0) Member Galloway moved to appoint Mr. Jordan Yeager as labor counsel solicitor at the rate of \$145/hr. for general labor and \$175/hr. for arbitration and litigation; Member Dence seconded the motion; all board members were in favor. (4-0)

**ITEM # 8 APPOINTMENT OF TOWNSHIP ENGINEER AND TRAFFIC
ENGINEER – SET COMPENSATION FEES**

Member Galloway moved to appoint Mr. James Sullivan as the township engineer at the same rates as 2012; Member Rocco seconded the motion; all board members were in favor. (4-0) Member Dence moved to appoint Remington Vernick Engineers as the traffic

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engineer for 2013; Member Rocco seconded the motion; all board members were in favor. (4-0) In the past, the township would have a conflict engineer if it were ever needed. They would step in and be a neutral party to resolve any conflict of interest. Chairman Harvie said they don't see a need to appoint this position at this time.

ITEM # 9 CONSIDER TOWNSHIP MANAGER'S AGREEMENT

Member Dence moved to approve Manager Gray's employment agreement; Member Galloway seconded the motion; all board members were in favor. (4-0)

ITEM # 10 APPOINTMENT OF VACANCY BOARD CHAIRMAN

Member Dence moved to appoint Mrs. Arlene Goulding as Vacancy Board Chairman; Member Galloway seconded the motion; all board members were in favor. (4-0)

ITEM # 11 APPOINTMENTS TO VARIOUS BOARDS, COUNCILS, COMMITTEES AND COMMISSIONS

Member Galloway moved to appoint Mr. Robert Heddon for a full term to the Board of Appeals; Member Rocco seconded the motion; all board members were in favor. (4-0) Member Galloway moved to appoint Ms. Vanessa Persicketti for a full term to the Community and Economic Development Commission; Member Dence seconded the motion; all board members were in favor. (4-0) Member Galloway moved to re-appoint Mr. Wesley Plastid to the Environmental Advisory Council; Member Rocco seconded the motion; all board members were in favor. (4-0) Member Dence moved to appoint Mr. Brian Binney and Mr. Andrew Goulet to the Planning Commission for full terms; Member Rocco seconded the motion; all board members were in favor. (4-0) Member Dence moved to re-appoint Member Galloway to the Police Pension Committee; Member Rocco seconded the motion; all board members were in favor. (4-0) Member Dence moved to re-appoint Mr. Thomas Roche and Mr. Henry Conroy to the Police Pension Committee; Member Galloway seconded the motion; all board members were in favor. (4-0) Member Dence moved to approve Resolution # 2013-01 to appoint Ms. Lisa Mangone for a five-year term retro-active to begin January 1, 2012, to the Water and Sewer Authority for a five-year term; Member Galloway seconded the motion; all board members were in favor. (4-0) Member Rocco moved to approve Resolution # 2013-02 to appoint Mr. Anthony Rosso to the Water and Sewer Authority; Member Dence seconded the motion; all board members were in favor with the exception of Member Galloway who voted no. Member Galloway said in order to place Mr. Rosso back on that board, they have to take Mr. Renson off of the board. Member Galloway said Mr. Renson has served about six years on TOFA and has done a fine job. Member Galloway said he does not oppose Mr. Rosso and knows he will do a fabulous job. Chairman Harvie echoed Member Galloway's comments. (3-1) Member Rocco moved to approve Resolution # 2013-03 to appoint Mr. Dan Miles for a full term to the Zoning Hearing Board; Member Galloway seconded the motion; all board members were in favor. (4-0) Member Dence moved to approve Resolution # 2013-04 to appoint Mr. Doug Molle to the Zoning Hearing Board, to fill out the remainder of Mr. Kiernan's term; Member Galloway seconded the motion; all board members were in favor. (4-0)

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Member Galloway moved to re-appoint Mr. Robert Leary to the Disabled Person's Advisory Board; Member Rocco seconded the motion; all board members were in favor. (4-0)

ITEM # 12 APPOINTMENT OF DEPOSITORIES BY RESOLUTION

Member Dence moved to approve Resolution # 2013-05, Appointment of Depositories by Resolution; Member Galloway seconded the motion; all board members were in favor. (4-0)

ITEM # 13 RECOMMENDATION TO THE BOARD OF AUDITORS TO SET THE TREASURER'S BOND AT \$2,000,000

Member Galloway moved to set the Treasurer's bond at \$2,000,000; Member Rocco seconded the motion; all board members were in favor. (4-0)

ITEM # 14 NOMINATE DELEGATE AND ALTERNATE TO THE STATE ASSOCIATION'S 91ST ANNUAL EDUCATIONAL CONFERENCE AND TRADE SHOW – APRIL 21-24, 2013

No action taken on this agenda item.

ITEM # 15 CONSIDER PROPOSAL FOR DOCSTAR DOCUMENT MANAGEMENT SOLUTIONS

Manager Gray said the township has been looking into document imaging services. Mr. Matt Markey has recently met with and has obtained a quote from Docstar Document Management Solutions. The quote is in the amount of \$135,502.40 from Docstar. If the board approves this, Docstar will give the township a discount of \$15,000 as well. The board is asked to consider this proposal. Mr. Markey explained what was included with the proposal. At the end of the process, Docstar would charge \$4.40 per box for any documents that would need to be destroyed. Member Rocco asked about the \$68,150 charge. Mr. Markey said that is the cost for picking up the existing documents and to have those documents scanned and indexed. Member Dence asked about scanning documents going forward. Mr. Markey said they will scan documents as much as possible. Mr. Markey spoke about integrating Docstar with the township interface. It will be a lengthy process, but Mr. Markey hopes to have it completed in the third quarter of this year. Member Galloway asked about the price for secure destruction. Mr. Markey said it is roughly \$5 for a 10 x 12 x 15 box. Chairman Harvie asked what would happen if the system crashes. Mr. Markey said this system would fall under our own back-up procedures as well as cloud back up. There is a yearly fee for that, but he didn't include anything more than a year warranty so that maybe after the first year, we can work something out with them. Chairman Harvie asked if they would be able to move to another service if they wanted to. Mr. Markey said the database is open format so if we wanted to find a new service, the database could be moved to another service that would read it. Mr. Markey said there are multiple levels of control and we always control our access. Member Dence moved to approve the proposal

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from Docstar Document Management Solutions in the amount of \$120,269.40; Member Galloway seconded the motion; all board members were in favor. (4-0)

ITEM # 16 CONSIDER 2013 FEE SCHEDULE FOR CODE, FIRE AND PARKS & RECREATION

Member Galloway moved to approve Resolution # 2013-06 for the 2013 Fee Schedule for Code, Fire and Parks & Recreation; Member Dence seconded the motion; all board members were in favor. (4-0)

ITEM # 17 MINUTES – DECEMBER 4, 2012 AND DECEMBER 18, 2012

Member Galloway moved to approve the minutes for December 4, 2012 and December 18, 2012; Member Dence seconded the motion; all board members were in favor. (4-0)

ITEM # 18 EXECUTIVE SESSION – There was no Executive Session held.

ITEM # 19 MANAGER COMMENT

- A. Member Galloway moved to approve the time extension for Aria Health to March 31, 2013; Member Dence seconded the motion; all board members were in favor. (4-0)
- B. Mr. Clarke said we have a tax assessment appeal from Nexio Solutions, LLC, located at 1101 New Ford Mill Road. The school district is recommending a settlement of this matter which would set the assessment for 2012 and 2013 and every year moving forward. The assessment for 2012 would see the value at \$9,850,000 for a lawful assessment of \$1,113,050 and then the common level ratio would drop on the property for 2013 so the assessment would drop by about \$50,000. Member Galloway moved to authorize Mr. Clarke's office to execute the stipulation and audit so that this matter can be settled by the school district; Member Rocco seconded the motion; all board members were in favor. (4-0)

ITEM # 20 BOARD COMMENT

Member Dence wished everyone a Happy New Year. He hopes to have a great year in 2013.

Member Galloway wished everyone a Happy New Year and said he also looks forward to this upcoming year.


Member Rocco wished everyone a Happy New Year and wished his son Brady a very Happy Birthday.

Chairman Harvie thanked fellow board members for or appointing him as Chairman. He said he is looking forward to a good year and hopefully a lot more land development. If any residents have live Christmas trees, they can put them out for composting this Saturday,

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January 5th. This is the last day Waste Management will pick up Christmas trees. They have to be emptied of decorations and if the tree is over six feet, you have to cut it in half. Chairman Harvie thanked board members and the administration for their work.

Member Galloway moved to adjourn the meeting; Member Rocco seconded the motion; all board members were in favor. (4-0) The meeting was adjourned at 8:01 p.m.



Jeffrey Rocco, Secretary