

Board of Supervisors – January 2, 2024

**TOWNSHIP OF FALLS  
ORGANIZATION OF THE BOARD OF SUPERVISORS MEETING**

**ROLL CALL:**

<b>JEFFRY E. DENCE, CHAIRMAN</b>	<b>PRESENT</b>
<b>ERIN M. MULLEN, VICE-CHAIRWOMAN</b>	<b>PRESENT</b>
<b>BRIAN M. GALLOWAY, SECRETARY</b>	<b>PRESENT</b>
<b>JEFFREY M. BORASKI, SUPERVISOR</b>	<b>PRESENT</b>
<b>JOHN W. PALMER, SUPERVISOR</b>	<b>PRESENT</b>

The meeting commenced at 4:00 p.m. with roll call and pledge to the flag. All Board members were present. Also present were Fire Marshal Rich Dippolito, Township Solicitor Michael Clarke, Township Solicitor Lauren Gallagher and Township Engineer Joe Jones. Judge Galloway swore in the following:

**TAKING THE OATH OF OFFICE – BRIAN GALLOWAY – SUPERVISOR  
TAKING THE OATH OF OFFICE – ERIC MULLEN – SUPERVISOR  
TAKING THE OATH OF OFFICE – RICHARD SPICKLER – AUDITOR  
TAKING THE OATH OF OFFICE – SEAN MURPHY - AUDITOR**

**TEMPORARY CHAIRMAN PRESIDING**

Member Boraski moved to appoint Member Dence as Temporary Chairman of the Board of Supervisors; Member Mullen seconded the motion; all board members were in favor. (5-0)

**ITEM # 1 CHAIRMAN APPOINTMENT**

Member Boraski moved to appoint Member Dence as Chairman of the Board of Supervisors; Member Palmer seconded the motion; all board members were in favor. (5-0)

**ITEM # 2 VICE-CHAIRMAN APPOINTMENT**

Chairman Dence moved to appoint Member Mullen as Vice-Chairwoman; Member Boraski seconded the motion; all board members were in favor. (5-0)

**ITEM # 3 SECRETARY/TREASURER APPOINTMENT**

Chairman Dence moved to appoint Member Galloway as Secretary/Treasurer; Member Mullen seconded the motion; all board members were in favor. (5-0)

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**ITEM # 4 ASSISTANT SECRETARY/TREASURER APPOINTMENT**

Member Boraski moved to appoint Township Manager Matthew Takita as the Assistant Secretary/Treasurer; Member Galloway seconded the motion; all board members were in favor. (5-0)

**ITEM # 5 PUBLIC COMMENT – FIVE MINUTE LIMIT PER PERSON  
FORTY-FIVE MINUTE MAXIMUM**

No one signed in for public comment.

**ITEM # 6 ESTABLISH MEETING DATES AND TIME FOR REGULAR  
MEETINGS OF THE BOARD OF SUPERVISORS**

Member Galloway moved to establish monthly Board of Supervisor meetings on the fourth Monday of the month at 7:00 p.m. in Middletown and a second meeting to be held the second Tuesday of the month at the Falls Township temporary location; Member Boraski seconded the motion; all board members were in favor. (5-0)

**ITEM # 7 APPOINTMENT OF TOWNSHIP SOLICITOR AND SPECIAL  
COUNSEL – SET COMPENSATION FEES**

Member Boraski moved to appoint Rudolph Clarke as Township Solicitor/General Counsel for 2024 at the township rate of \$220 per hour, \$400 per hour for land development and \$125 per hour for paralegals; Member Galloway seconded the motion; all board members were in favor. (5-0)

Chairman Dence moved to appoint Bidlingmaier and Bidlingmaier as Conflict Counsel at the rate of \$185 per hour; Member Boraski seconded the motion; all board members were in favor. (5-0)

Member Boraski told Mr. Clarke he would like to see some other options for Labor and Employment Counsel. Mr. Clarke said all of the solicitors and labor counsel serve at the pleasure of the board so they are all essentially month to month. Member Boraski moved to appoint moved to appoint the law firm of Obermayer for Labor and Employment Counsel for the township at the rate of \$305 per hour for attorneys and \$160 per hour for paralegals on a month-to-month, as-needed basis; Member Galloway seconded the motion; all board members were in favor. (5-0)

Chairman Dence moved to appoint Flager and Associates (Randall Flager) as Zoning and Land Development Attorney at the rate of \$400 per hour; Member Galloway seconded the motion; all board members were in favor. (5-0)

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Member Boraki moved to appoint Hill Wallack (David Truelove) for Code Appeals Counsel at the rate of \$200 per hour; Member Galloway seconded the motion; all board members were in favor. (5-0)

**ITEM # 8 APPOINTMENT OF TOWNSHIP ENGINEER AND TRAFFIC ENGINEER – SET COMPENSATION FEES**

Member Galloway moved to appoint Jones Engineering and Associates as the Engineer of record at the rate of \$160 per hour; Member Boraski seconded the motion; all board members were in favor. (5-0)

Member Boraski moved to appoint Remington and Vernick Engineers as the Conflict and Traffic Engineer at the rate of \$160 per hour; Member Galloway seconded the motion; all board members were in favor. (5-0)

**ITEM # 9 APPOINTMENT OF VACANCY BOARD CHAIRMAN**

Member Boraski moved to appoint Jeff Rocco as the Vacancy Board Chairman; Member Palmer seconded the motion; all board members were in favor. (5-0)

**ITEM # 10 APPOINTMENTS TO VARIOUS BOARDS, COUNCILS, COMMITTEES, AND COMMISSIONS**

A change in the law requires us to list with more specificity what board or commission you are appointing to. This will be listed as an agenda item later this month. Member Mullen moved to table this agenda item; Member Palmer seconded the motion; all board members were in favor. (5-0)

**ITEM # 11 APPOINTMENT OF DEPOSITORIES BY RESOLUTION**

Member Galloway moved to approve Resolution # 2024-1 for the Appointment of Depositories; Member Boraski seconded the motion; all board members were in favor. (5-0)

**ITEM # 12 RECOMMENDATION TO THE BOARD OF AUDITORS TO SET THE TREASURER’S BOND AT \$2,000,000**

Member Galloway moved to accept the recommendation by the Board of Auditors to set the Treasurer’s Bond at \$2,000,000; Member Boraski seconded the motion; all board members were in favor. (5-0)

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**ITEM # 13 NOMINATE, DELEGATE AND ALTERNATE TO THE STATE ASSOCIATION'S ANNUAL EDUCATIONAL CONFERENCE AND TRADE SHOW – APRIL 14 THROUGH APRIL 17, 2024**

Member Galloway moved to table this agenda item; Chairman Dence seconded the motion; all board members were in favor. (5-0)

**ITEM # 14 EXECUTIVE SESSION**

There was no Executive Session.

**ITEM # 15 MANAGER COMMENT**

There was no Manager comment this evening.

**ITEM # 16 BOARD COMMENT**

Member Galloway – no comment

Member Mullen - no comment

Member Palmer congratulated Member Mullen and Member Galloway on their re-election.

Member Boraski – no comment.

Chairman Dence also congratulated Member Mullen and Member Galloway. Chairman Dence said we had a good 2023 and looks forward to 2024.

Member Galloway moved to adjourn the meeting; Member Mullen seconded the motion all board members were in favor. (5-0) The meeting was adjourned at 4:18 p.m.

  
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Brian Galloway, Secretary