

Board of Supervisors – April 20, 2020

**TOWNSHIP OF FALLS
BOARD OF SUPERVISORS MEETING**

ROLL CALL:

JEFFRY E. DENCE, CHAIRMAN	PRESENT
JEFF BORASKI, VICE-CHAIRMAN	PRESENT
JEFFREY ROCCO, SECRETARY	PRESENT
BRIAN M. GALLOWAY, SUPERVISOR	PRESENT
JOHN PALMER, SUPERVISOR	PRESENT

The meeting commenced at 7:00 p.m. with roll call and pledge to the flag. All Board members were present. Also present were Chief Code Enforcement Officer & Zoning Officer/Assistant Township Manager Matthew Takita, Township Solicitor Michael Clarke, Township Solicitor Lauren Gallagher, and Township Engineer Joe Jones.

**ITEM # 1 PUBLIC COMMENT – FIVE MINUTE LIMIT PER PERSON
FORTY-FIVE MINUTE MAXIMUM**

No one called in for public comment.

**ITEM # 2 CONSIDER RESOLUTION AUTHORIZING THE PARTICIPATION
OF FALLS TOWNSHIP IN THE MUNICIPAL POLICE COVID 19
TASK FORCE**

Member Boraski moved to approve Resolution # 20-13 for the participation of Falls Township in the Municipal Police COVID 19 Task Force; Member Galloway seconded the motion; all board members were in favor. (5-0)

**ITEM # 3 CONSIDER RATIFICATION OF PAYMENT OF THE MARCH BILL
LIST IN THE AMOUNT OF \$1,843,992.75**

Member Boraski moved to ratify payment of the March bill list in the amount of \$1,843,992.75; Member Galloway seconded the motion; all board members were in favor. (5-0)

**ITEM # 4 CONSIDER RATIFICATION OF DECLARATION OF EMERGENCY
AS APPROVED BY THE BOARD OF SUPERVISORS DATED
MARCH 20TH, APRIL 3RD, APRIL 10TH, AND APRIL 17, 2020**

Member Boraski moved to ratify the declaration of emergency as approved by the Board of Supervisors for the dates of March 20th, April 3rd, April 10th, and April 17, 2020; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 5 CONSIDER COLLECTIVE BARGAINING AGREEMENT WITH THE INTERNATIONAL UNION OF OPERATING ENGINEERS AND THE PUBLIC WORKS DEPARTMENT

Mr. Takita said this item will approve switching from the old healthcare plan to the new healthcare plan. Member Boraski moved to open public comment; Member Galloway seconded the motion; all board members were in favor. (5-0) No one called in for public comment. Member Boraski moved to close public comment; Member Galloway seconded the motion; all board members were in favor. (5-0) Member Boraski moved to approve the Collective Bargaining Agreement with the International Union of Operating Engineers and the Public Works Department, subject to final approval from the solicitor's office regarding the language in the agreement; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 6 CONSIDER ADOPTING ORDINANCE AMENDING A NON-UNIFORM PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM PURSUANT TO ARTICLE IV OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW

Member Boraski moved to adopt Ordinance # 20-1, amending a Non-Uniform Pension Plan administered by the Pennsylvania Municipal Retirement System pursuant to Article IV of the Pennsylvania Municipal Retirement Law; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 7 CONSIDER BID FOR TREE TRIMMING AND REMOVAL OF TREE SERVICES IN FALLS TOWNSHIP

The township received bids for tree trimming and removal of tree services as follows: Kent's Quality Tree Service (half day rate-\$880; full day rate-\$1,760; emergency hourly rate-\$268; crane hourly rate-\$130) and Jimmy's Tree & Landscape Contractors, LLC (half day rate-\$975; full day rate-\$1,780; emergency hourly rate-\$330; crane hourly rate-\$240). Member Boraski moved to issue a notice of intent to award the contract for tree trimming and removal of tree services for Falls Township to Kent's Quality Tree Service as outlined in the memo dated March 11, 2020; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 8 CONSIDER THE 2020-2021 STONE AND ASPHALT BIDS FOR FALLS TOWNSHIP

The Bucks County Consortium Road Material bid was opened by New Britain Township and the results were forwarded to Falls Township. It is recommended that the board award the Consortium Road Materials bid to three different companies. Member Boraski moved to accept the Consortium bid for the stone and aggregate items to Eureka Stone Quarry, the blacktop and binder material to Hanson Aggregates BMC, Inc., and the cold patch material

Board of Supervisors – April 20, 2020

to American Bituminous; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 9 CONSIDER PROPOSAL FOR PROFESSIONAL INSPECTION AND CONSTRUCTION ADMINISTRATION SERVICES FROM JONES ENGINEERING ASSOCIATES FOR THE 2020 FALLS TOWNSHIP ROAD IMPROVEMENT PROGRAM

Member Boraski moved to approve the proposal for professional inspection and construction administration services for the 2020 Falls Township Road Improvement Program to Jones Engineering Associates; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 10 CONSIDER AUTHORIZATION FOR ADVERTISEMENT FOR THE 2020 FALLS TOWNSHIP ROAD IMPROVEMENT PROGRAM

Member Boraski moved to authorize advertisement for the 2020 Falls Township Road Improvement Program; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 11 CONSIDER PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES FROM JONES ENGINEERING ASSOCIATES FOR THE 2021 FALLS TOWNSHIP ROAD IMPROVEMENT PROGRAM

Member Boraski moved to authorize advertisement for the 2021 Road Improvement Program; Member Galloway seconded the motion. There was a question about this motion. There was a break in the meeting at 7:25 p.m. and the meeting reconvened at 7:32 p.m. Chairman Dence said there were some questions to clear up. Member Boraski moved to amend his previous motion to approve the proposal for professional services from Jones Engineering Associates for the 2021 Falls Township Road Improvement Program in the amount of \$1,093,500; Member Galloway seconded the amended motion; all board members were in favor. (5-0) The roads to be included will be Pinewood Drive, Willow Drive, and Elderberry Drive.

ITEM # 12 CONSIDER PROPOSAL FOM REMINGTON VERNICK ENGINEERS TO PROVIDE ENGINEERING SERVICES FOR THE ADAPTIVE TRAFFIC SIGNAL SYSTEM PROJECT

Mr. Takita said the Delaware Valley Regional Planning Commission (DVRPC) has awarded funding to the project through the Federal Congestion Mitigation and Air Quality Improvement (CMAQ) Program. The CMAQ Program includes a total budget of \$1,355,900 with an 80/20 funding split. The Federal portion includes \$1,084,720 with a \$271,180 Township match. This proposal would cover up to 23 intersections. Mr. Derrick Kennedy (Remington Vernick Engineers) said upgrades are planned at Lincoln Highway, Tyburn Road, Oxford Valley Road, and West Trenton Avenue. The design and permitting

will go through the end of this year with construction to begin next spring or summer. There will be some training as part of this installation. Member Boraski moved to approve the proposal from Remington Vernick Engineers to provide engineering services for the Adaptive Traffic Signal System Project as outlined in their proposal dated February 26, 2020; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 13 CONSIDER PROPOSAL FOR RENEWAL OF GIS SOFTWARE

Mr. Takita said the GIS software relates to geographic information system. This is an information gathering computer program. This is a renewal of the current contract. Member Boraski moved to renew the contract with Esri for the GIS system in the amount of \$6,927; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 14 CONSIDER QUOTE FROM FOSTERDIGITAL MEDIA PRODUCTIONS, LLC FOR REPLACEMENT OF AUDIO AND EQUIPMENT FOR THE PUBLIC MEETING ROOM

Mr. Takita said this proposal is to upgrade the audio and video equipment for the meeting room and to bring our system up to current standards. Member Rocco asked if the proposal included two monitors. Mr. David Kelliher said there will be a wall-mounted monitor as well as a monitor on a cart which can be moved around the room. Member Boraski moved to approve the quote for replacement of audio and equipment for the public meeting room from Foster Digital Media Productions, LLC in the amount of \$37,746.07; Member Galloway seconded the motion all board members were in favor. (5-0)

ITEM # 15 CONSIDER RATIFICATION OF BUS QUOTES FOR THE 2020 FALLS TOWNSHIP SUMMER CAMP PROGRAM

The township received summer camp bus quotes as follows: David Thomas Transportation (\$6,496), First Student (\$6,760), and Yellowbird (\$7,180). Mr. Takita said he was notified that Pennsbury School District does not provide buses for camps during the summer months. Member Rocco asked if the township would be financially obligated in any way if the summer camp did not happen. Mr. Clarke said if the camp does not occur, we would not be responsible for any fees. Member Galloway moved to award the quote for the 2020 Falls Township Summer Camp Program to David Thomas Transportation in the amount of \$6,496; Member Palmer seconded the motion; all board members were in favor. (5-0)

ITEM # 16 CONSIDER THE PURCHASE OF POOL CHEMICALS AND SUPPLIERS FOR THE PINWOOD POOL THRU BUCKS/MONT AQUATIC CONSORTIUM

Mr. Takita said the township received the bid results for pool chemicals for the upcoming 2020 Pinewood Pool season. The bid has been awarded to Buckmans for the 2020 season. The prices are: \$1.84 per gallon for chlorine; \$20.00 for a 5-gallon carboy of hydrochloric

Board of Supervisors – April 20, 2020

acid; \$21.50 for a 50-lb. bag of soda ash; \$18.50 for sodium bicarbonate; and \$20.00 for calcium chloride. Member Palmer asked if the township would be committed to purchasing chemicals if they decide not to open the pool. Mr. Clarke said it is not a minimum purchase; it is whatever we use. If we don't have any need for these chemicals, we won't be spending any money. Member Boraski moved to enter into the agreement for the Buxmont Aquatic Consortium for the bid for chemicals for the 2020 season; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 17 CONSIDER AGREEMENT WITH MILLENNIUM STRATEGIES, LLC FOR GRANT WRITING OPPORTUNITIES FOR FALLS TOWNSHIP

Mr. Takita said this proposal is for grant writing and consulting services. The cost is \$3,000 per month as a retainer; NTE \$36,000 per year. This is a one-year contract. Ms. Gallagher said if we want to cancel, we will have to give 14 days' notice. Member Boraski moved to accept the agreement with Millennium Strategies, LLC for grant writing opportunities for Falls Township in the amount of \$3,000 per month; NTE \$36,000 per year; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 18 CONSIDER PROPOSAL FOR RESTORATION OF THE DOUGHBOY STATUE LOCATED IN HISTORICAL FALLSINGTON

The Doughboy statue in Historic Fallsington has significant deterioration. Kreilick Conservation, LLC has provided a quote for restoration in the amount of \$9,800 with an additional \$900 to repair the tip of the rifle. Member Boraski moved to approve the amount of \$9,800 for restoration of the Doughboy statue as well as \$900 to repair the tip of the rifle to Kreilick Conservation, LLC; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 19 CONSIDER RESOLUTION DESIGNATING APRIL AS SAFE DIGGING MONTH

Member Boraski moved to approve Resolution # 20-14 designating April as Safe Digging Month; Member Galloway seconded the motion; all board members were in favor. (5-0) Member Palmer asked for this information to be listed on the township website.

ITEM # 20 APPOINTMENTS TO VARIOUS BOARDS, COUNCILS, COMMITTEES AND COMMISSIONS

There was no action on this agenda item.

ITEM # 21 MINUTES – FEBRUARY 18, 2020

Member Boraski moved to approve the minutes from February 18, 2020; Member Galloway seconded the motion; all board members were in favor with the exception of Member Rocco who abstained from the vote. (4-0-1)

ITEM # 22 ENGINEERS REPORT

Mr. Jones provided the board with an update. There were two new land development submissions. One was for KAF Fairless Hills PA, LP minor subdivision and zoning change and the second one is Al Rose Steel which is a 54,000 sq. ft. steel processing facility. These were submitted during the month of March and are currently under review. Some of the development and earth disturbance project updates are the St. Josephs Court project which is complete except for the waring course and some work they have to do at the bridge between Thornridge and their project site. AirGas has a waiver to continue to operate but they are submitting an amended final plan in the near future. The Kampi Components project is complete. The McGill Composting project is in the final permit, mylar and developer agreement stages. We have mylars ready for board signature. Britton Industries has the majority of their improvements complete. The remaining four projects are all under review, pending reconvene of the Planning Commission. In terms of earth disturbance projects, the Henry residence has received safety fencing and we will continue to monitor this for environmental issues. The NT-4 site at USS Real Estate at KIPC is very close to a construction meeting. The KPK development is operating under a waiver and they continue to work on the quarry site. The Gelest project is an earth disturbance and a future amended final plan. For township projects, the Quaker Penn Park boat ramp has been installed. The road program now under construction, is close to completion. The contractor is working on driveway restorations. Member Boraski moved to approve the March Engineers report; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 23 BILL LIST

Member Boraski moved to approve the bill list for April 20, 2020 in the amount of \$2,563,106.27; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 24 EXECUTIVE SESSION

Mr. Clarke said there was an Executive Session held on March 24th via conference call. No deliberations and no official action took place. There was an Executive Session held on March 25th via video conference. No deliberations and no official action took place. On April 6th, there was an Executive Session via video conference with Kelly Sullivan, the township's labor attorney, in regard to personnel matters. At 5 p.m., the board held an Executive Session with the Supervisors and Township Engineer for miscellaneous updates. No deliberations and no official action took place. On April 10th, an Executive Session was

Board of Supervisors – April 20, 2020

held via conference call regarding the Elcon litigation and earlier today, April 20th, there was an Executive Session video conference in regard to various personnel matters.

ITEM # 25 POLICE DEPARTMENT REPORT

Chief Wilcox provided Chairman Dence with updates as follows:

- A. The 2019 booking center income was \$37,939.75.
- B. Chief Wilcox said Coffee with a Cop will be rescheduled.
- C. The Great Shredder and Drug Take Back events were postponed. Please keep an eye out on the website and social media for new dates.
- D. Five officers were hired in February and four of those officers are in the Field Training Officer program.
- E. Critical staff is working remotely. Information on how to obtain reports or assistance can be found on the police Facebook page, Crime Watch, or the police website.
- F. Our officers remain healthy. We have been using every precaution to keep them safe.
- G. We want to thank the local businesses and several of our residents who have generously donated supplies and food for our officers.

ITEM # 26 MANAGER COMMENT

- A. Member Boraski moved to approve escrow releases as follows: Patient First escrow release # 3 (\$27,362.51); Britton Industries (\$19,735.29 and \$119,431.80); St. Josephs Court escrow release # 12 (\$48,645); and Kampi Components escrow release # 1 (\$209,815.01); Member Galloway seconded the motion; all board members were in favor. (5-0)
- B. Member Boraski moved to approve a \$6,000 donation to Historic Fallsington and a \$6,000 donation to Towns Against Graffiti (T.A.G.); Member Galloway seconded the motion; all board members were in favor. (5-0)
- C. Mylars are ready for the McGill Fairless Hills Composting Facility.
- D. The Great Shredder Event and the Drug Take Back event were canceled.
- E. The Household Hazardous Waste Collection event was canceled, but as of now there is still an event scheduled on May 9th, TBD.
- F. Mr. Takita announced the following new businesses: R&J Fashion Variety and KAP Auto Sales Inc. Chairman Dence believe Santucci's Pizza is now open.

ITEM # 27 BOARD COMMENT

Member Palmer said he was glad they were able to approve restoration for the Doughboy statue. Over the years there has been a lot of wear and tear. The company that was approved for the work did the William Penn statue at Pennwood Middle School as well as monuments in Gettysburg. He is glad they are moving forward with this project. Member Palmer thanked all of our employees, police, volunteer firefighters, public works, medical professionals and others – hats off to everyone. We are in this together.

Board of Supervisors – April 20, 2020

Member Boraski wanted to take the time tell everyone to hang in there during this tough time. There are a lot of things in the township that the residents do not see happening. This township has continued to operate flawlessly. Thanks to everyone for making that happen. Please continue to follow the Governor's orders until we can re-open the economy and get back to work.

Member Galloway echoes previous comments. Stay safe and God bless.

Member Rocco also echoed previous comments. There is no playbook for all that is happening. We are learning along the way and doing the best we can. The leadership in the township has been amazing. From the workers to the police to the administration, hang in there. Reach out if you have any questions. Thank you for your support and be safe.

Chairman Dence said everyone's cooperation through this is appreciated. We are adapting as we go. We are taking the lead from the County. We had closed the parks, but they have since been re-opened. The boat ramp is open. Please follow the guidelines from the County on down. A lot of the local businesses are struggling. There have been some businesses that were able to stay open. They really appreciate your support. Chairman Dence said he spoke with Mr. Takita who has only been here for four months. He stepped up to be our Township Manager and along with Mr. Dippolito, we appreciate all their help. We apologize for any errors tonight, but this is all new. Please be safe and follow the guidelines.

Member Boraski moved to adjourn the meeting; Member Galloway seconded the motion all board members were in favor. (5-0) The meeting was adjourned at 8:25 p.m.



Jeffrey Rocco, Secretary