

Board of Supervisors – June 10, 2025

**TOWNSHIP OF FALLS  
BOARD OF SUPERVISORS MEETING**

**ROLL CALL:**

<b>JEFFRY E. DENCE, CHAIRMAN</b>	<b>PRESENT</b>
<b>ERIN M. MULLEN, VICE-CHAIRPERSON</b>	<b>PRESENT</b>
<b>BRIAN M. GALLOWAY, SECRETARY</b>	<b>ABSENT</b>
<b>JEFFREY M. BORASKI, SUPERVISOR</b>	<b>ABSENT</b>
<b>JOHN W. PALMER, SUPERVISOR</b>	<b>PRESENT</b>

The meeting commenced at 5:30 p.m. with roll call and pledge to the flag. All Board members were present with the exception of Member Boraski and Member Galloway. Also present were Township Manager/Chief Code Enforcement Officer & Zoning Officer Matthew Takita, Township Solicitor Michael Clarke, Township Solicitor Lauren Gallagher, and Township Engineer Joe Jones.

**ITEM # 1 EXECUTIVE SESSION**

Mr. Clarke said the Board held an Executive Session on May 30, 2025 to discuss personnel. The Board held an Executive Session prior to this meeting to consult with Manager Takita regarding an Advisory Board. No deliberations occurred and no votes were taken. The Board also discussed several proposed leases and a personnel matter.

**ITEM # 2 PUBLIC COMMENT – FIVE MINUTE LIMIT PER PERSON  
FORTY-FIVE MINUTE MAXIMUM**

No one signed in for Public Comment.

**ITEM # 3 CONSIDERATION OF APPROVAL FOR AGREEMENT BETWEEN  
VERSATERM PUBLIC SAFETY US, INC AND FALLS TOWNSHIP  
POLICE DEPARTMENT**

Chief Whitney had discussed this with the Board at a previous Executive Session. This is an agreement with Versaterm (CommunityConnect) regarding software that is used to enhance public outreach with police departments as well as report tracking and general communication with the community. There is a grant for this program. For the first year there is no cost to the Township. Member Mullen asked how the public will benefit and what will happen when this is in place. Manager Takita said when the public is looking for a record, there is an automated system that will interact with the customer to provide information. This will be incorporated into our website. Member Palmer had asked the Chief to look into EMS and fire services and if that would also be part of this. Manager Takita will check into that question. Member Mullen moved to approve the agreement between Versaterm Public Safety US, Inc and Falls Township Police Department; Member Palmer seconded the motion; all board members were in favor. (3-0)



**ITEM # 4     CONSIDERATION OF APPROVAL FOR PROFESSIONAL SERVICE AGREEMENT BETWEEN AWS AND FALLS TOWNSHIP**

Mr. Clarke said this agreement is with Amazon Data Services Inc. AWS is Amazon Web Services. This is a different division who will be entering into this agreement. This is going in at the old U.S. Steel site. We have an agreement with NorthPoint who owns the property regarding the payment of professional fees for any review. Amazon Data Services will be operating separately from NorthPoint. In this instance, we are entering into a separate professional services agreement with them which will require them to pay professional fees for any work associated with this project. Member Mullen asked if this is finished or under solicitor review. Ms. Gallagher said they are continuing to work with Amazon's Counsel to make sure there are no minor changes. We ask that this be approved subject to final approval from the Solicitor's office. Member Mullen moved to approve the Professional Service Agreement between AWS and Falls Township, subject to final approval from the Solicitor's office; Member Palmer seconded the motion; all Board members were in favor. (3-0)

**ITEM # 5     CONSIDERATION OF APPROVAL FOR MEMORANDUM OF UNDERSTANDING BETWEEN AWS AND FALLS TOWNSHIP**

Mr. Clarke said this is regarding permit fees for the project. Our permit fees need to be reasonably related to the cost to the Township. In calculating our permit fees in the traditional way it is done, it would result in an amount that would not reasonably relate to our costs. This agreement we are entering into with Amazon Data Services would be for electrical inspection fees for the project. This is subject to Solicitor review. Chairman Dence said instead of a normal permit which would cost them tens of millions of dollars, we are going to charge them a flat 1% to cover all permits and inspection fees. Ms. Gallagher said this is just for electrical. Member Palmer asked if what we are agreeing to would cover all of our costs. Mr. Clarke said yes. Member Mullen moved to approve the Memorandum of Understanding between AWS and Falls Township, subject to final approval from the Solicitor's office; Member Palmer seconded the motion; all board members were in favor. (3-0)

**ITEM # 6     JONES ENGINEERING BILL LIST**

Mr. Clarke said as they have discussed at the last couple of meetings, Chairman Dence had been abstaining on the Jones Engineering bill list because of a previously-announced and identified conflict of interest which he is required to do and he has been following those requirements each month. The law is clear that with the members present, one is required to abstain and it would prevent the Board from taking official action, as long as the previously-stated conflict of interest is noted for the record, you can vote on this matter. Member Mullen moved to approve the Jones Engineering bill list in the amount of \$141,163.75; Member Palmer seconded the motion; all board members were in favor. (3-0)

**Board of Supervisors – June 10, 2025**

**ITEM # 7    MANAGER COMMENT**

There was no Manager comment this evening.

**ITEM # 8    BOARD COMMENT**

There was no Board comment this evening.

Member Mullen moved to adjourn the meeting; Member Palmer the motion; all board members were in favor. (3-0) The meeting was adjourned at 5:45 p.m.



---

Brian Galloway, Secretary

