

Board of Supervisors – January 5, 2026

**TOWNSHIP OF FALLS
BOARD OF SUPERVISORS MEETING**

ROLL CALL:

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| JEFFRY E. DENCE, SUPERVISOR | PRESENT |
| BRIAN M. GALLOWAY, SUPERVISOR | PRESENT |
| ERIN M. MULLEN, SUPERVISOR | PRESENT |
| JOHN W. PALMER, SUPERVISOR | PRESENT |
| TIM LOTECKIE, SUPERVISOR | PRESENT |

The meeting was called to order at 5:00 p.m. with roll call and pledge to the flag. All Board members were present. Also present were Township Manager John Shepherd, Township Solicitor Michael Clarke, Township Solicitor Lauren Gallagher and Township Engineer Joe Jones.

TAKING THE OATH OF OFFICE – TIM LOTECKIE- SUPERVISOR

TAKING THE OATH OF OFFICE – SEAN MURPHY – AUDITOR

TAKING THE OATH OF OFFICE – KIMBERLY SCARPIELLO – TAX COLLECTOR

ORGANIZATION OF THE BOARD OF SUPERVISORS

TEMPORARY CHAIRMAN PRESIDING

ITEM # 1 CHAIRMAN APPOINTMENT

Member Mullen moved to appoint Member Dence as Chairman; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 2 VICE-CHAIRMAN APPOINTMENT

Chairman Dence moved to appoint Member Mullen as Vice-Chairman; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 3 SECRETARY/TREASURER APPOINTMENT

Chairman Dence moved to appoint Member Galloway as Secretary/Treasurer; Member Mullen seconded the motion; all board members were in favor. (5-0)

ITEM # 4 ASSISTANT SECRETARY/TREASURER APPOINTMENT

Chairman Dence moved to appoint Member Palmer as Assistant Secretary/Treasurer; Member Mullen seconded the motion. This was in error and motion was rescinded. Chairman Dence moved to appoint Manager John Shepherd as Assistant

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Secretary/Treasurer; Member Mullen seconded the motion; all board members were in favor. (5-0)

ITEM # 5 PUBLIC COMMENT – FIVE MINUTE LIMIT PER PERSON FORTY-FIVE MINUTE MAXIMUM

No one signed in for Public Comment.

ITEM # 6 CONSIDERATION OF APPROVAL FOR ESTABLISHING MEETING DATES AND TIME FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS

Member Galloway moved to hold Board of Supervisors meetings on the second Tuesday of the month and the fourth Monday of the month at 6:00 p.m.; Member Mullen seconded the motion; all board members were in favor. (5-0)

ITEM # 7 CONSIDERATION OF APPROVAL FOR APPOINTMENT OF TOWNSHIP SOLICITOR AND SPECIAL COUNSEL – SET COMPENSATION FEES

Member Galloway moved to appoint Mr. Michael Clarke (Clarke Gallagher Barbiero Amuso & Glassman Law) as Township Solicitor at the rate of \$230 per hour for the Township, \$440 per hour for land development and \$135 per hour for Paralegal fees; Member Mullen seconded the motion; all board members were in favor. (5-0)

Member Galloway moved to appoint Bidlingmaier & Bidlingmaier as Conflict Counsel in the amount of \$195 per hour; Member Mullen seconded the motion; all board members were in favor. (5-0)

Member Galloway moved to appoint Campbell Durrant as Labor and Employment Counsel at the rate of \$325 per hour; Member Loteckie seconded the motion; all board members were in favor. (5-0)

Member Galloway moved to appoint Flager and Associates as Zoning and Land Development Counsel at the rate of \$440 per hour; Member Loteckie seconded the motion; all board members were in favor. (5-0)

Member Galloway moved to approve David Truelove from Hill Wallack as Code Appeals Counsel at the rate of \$200 per hour; Member Loteckie seconded the motion; all board members were in favor. (5-0)

ITEM # 8 CONSIDERATION OF APPROVAL FOR APPOINTMENT OF TOWNSHIP ENGINEER, CONFLICT AND TRAFFIC ENGINEER – SET COMPENSATION FEES

Member Galloway moved to appoint Jones Engineering Associates as Township Engineer at the rate of \$180 per hour; Member Mullen seconded the motion; all board members were in favor. (5-0)

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Member Galloway moved to appoint Remington Vernick as Conflict and Traffic Engineers at the rate of \$180 per hour; Member Loteckie seconded the motion; all board members were in favor. (5-0)

**ITEM # 9 CONSIDERATION OF APPROVAL FOR APPOINTMENT OF
KATALINAS COMMUNICATIONS FOR PUBLIC RELATIONS AND
SOCIAL MEDIA COORDINATOR**

Member Galloway moved to appoint Katalinas Communications for Public Relations and Social Media Coordinator for the monthly retainer of \$3,800 and additional services at the rate of \$85 per hour; Member Loteckie seconded the motion; all board members were in favor. (5-0)

**ITEM # 10 CONSIDERATION OF APPROVAL FOR APPOINTMENT OF BARRY
ISETT & ASSOCIATES FOR UCC INSPECTOR & PLANS
EXAMINER**

Member Galloway moved to appoint Barry Isett & Associates as UCC Inspector & Plans Examiner at the rate of \$130 per hour; Member Loteckie seconded the motion; all board members were in favor. (5-0)

**ITEM # 11 CONSIDERATION OF APPROVAL FOR APPOINTMENT OF
UNITED INSPECTION GROUP FOR ELECTRICAL INSPECTIONS**

Member Galloway moved to appoint United Inspection Group for electrical inspections; Member Mullen seconded the motion; all board members were in favor. (5-0)

**ITEM # 12 CONSIDERATION OF APPROVAL TO NOMINATE A DELEGATE
AND AN ALTERNATE TO THE STATE ASSOCIATION'S ANNUAL
EDUCATIONAL CONFERENCE AND TRADE SHOW – APRIL 19
THROUGH APRIL 22, 2026**

There was no action on this agenda item.

**ITEM # 13 CONSIDERATION OF APPROVAL FOR APPOINTMENT OF
DEPOSITORIES BY RESOLUTION**

Member Galloway moved to approve Resolution # 2026-1 for Appointment of Depositories; Member Loteckie seconded the motion; all board members were in favor. (5-0)

**ITEM # 14 CONSIDERATION OF APPROVAL FOR RECOMMENDATION TO
THE BOARD OF AUDITORS TO SET THE TREASURER'S BOND AT
\$2,000,000**

Member Galloway moved to approve the recommendation to the Board of Auditors to set

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the Treasurer's Bond at \$2,000,000; Member Loteckie seconded the motion; all board members were in favor. (5-0)

ITEM # 15 CONSIDERATION OF APPROVAL FOR APPOINTMENT OF VACANCY BOARD CHAIRMAN

Member Galloway moved to appoint Mr. Jeff Rocco as the Vacancy Board Chairman; Member Mullen seconded the motion; all board members were in favor. (5-0)

ITEM # 16 CONSIDERATION OF APPROVAL FOR APPOINTMENT TO THE BOARD OF APPEALS

Member Loteckie moved to re-appoint Mr. John Hanney to the Board of Appeals; Member Mullen seconded the motion; all board members were in favor. (5-0)

ITEM # 17 CONSIDERATION OF APPROVAL FOR APPOINTMENT TO THE CABLE ADVISORY BOARD

There was no action on this agenda item.

ITEM # 18 CONSIDERATION OF APPROVAL FOR APPOINTMENT TO THE DISABLED PERSONS BOARD

Chairman Dence moved to appoint Ms. Jennifer Metzger to the Disabled Persons Board; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 19 CONSIDERATION OF APPROVAL FOR APPOINTMENT TO THE ENVIRONMENTAL ADVISORY BOARD

Member Mullen moved to appoint Ms. Jeannine Delwiche and Mr. Erik Person to the Environmental Advisory Board; Member Palmer seconded the motion; all board members were in favor. (5-0)

ITEM # 20 CONSIDERATION OF APPROVAL FOR APPOINTMENT TO THE HISTORICAL ARCHITECTURAL REVIEW BOARD

Chairman Dence moved to appoint Mr. Robert Heddon to the Historical Architectural Review Board; Member Loteckie seconded the motion; all board members were in favor. (5-0)

ITEM # 21 CONSIDERATION OF APPROVAL FOR APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

Chairman Dence moved to appoint Ms. Donna Malloy to a position on the Historic Preservation Commission; Member Loteckie seconded the motion; all board members were

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in favor. (5-0)

ITEM # 22 CONSIDERATION OF APPROVAL FOR APPOINTMENT TO THE NEIGHBORHOOD TRAFFIC ADVISORY COMMITTEE

Chairman Dence moved to appoint Ms. Ariane Presser to the Neighborhood Traffic Advisory Committee; Member Mullen seconded the motion; all board members were in favor. (5-0) Chairman Dence moved to appoint Mr. Wayne Bell to the Neighborhood Traffic Advisory Committee; Member Loteckie seconded the motion; all board members were in favor. (5-0)

ITEM # 23 CONSIDERATION OF APPROVAL FOR APPOINTMENT TO THE PARKS & RECREATION BOARD

Member Loteckie moved to appoint Ms. Rochelle McIntyre to the Parks & Recreation Board; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 24 CONSIDERATION OF APPROVAL FOR APPOINTMENT TO THE PLANNING COMMISSION BY RESOLUTION

Member Loteckie moved to Resolution # 2026-2 to appoint Mr. Colin Henderson to the Planning Commission; Member Galloway seconded the motion; all board members were in favor. (5-0)

ITEM # 25 CONSIDERATION OF APPROVAL FOR APPOINTMENT TO THE POLICE PENSION COMMITTEE

Member Loteckie moved to appoint Ms. Suzanne Hannigan and Mr. Don Krier to the Police Pension Committee; Member Mullen seconded the motion; all board members were in favor. (5-0)

ITEM # 26 CONSIDERATION OF APPROVAL FOR APPOINTMENT TO THE TOWNSHIP OF FALLS AUTHORITY BOARD BY RESOLUTION

Member Mullen moved to approve Resolution # 2026-3 to appoint Ms. Lolain Striluk to the Township of Falls Authority Board; Member Loteckie seconded the motion; all board members were in favor. (5-0)

ITEM # 27 CONSIDERATION OF APPROVAL FOR APPOINTMENT TO THE ZONING HEARING BOARD BY RESOLUTION

Member Galloway moved to approve Resolution # 2026-4 to appoint Ms. Natasha Raisley to the Zoning Hearing Board; Member Mullen seconded the motion; all board members were in favor. (5-0)

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ITEM # 28 EXECUTIVE SESSION

There was no action on this agenda item.

ITEM # 29 MANAGER COMMENT

There was no action on this agenda item.

ITEM # 30 BOARD COMMENT

Member Palmer congratulated Member Loteckie on his appointment and said he looks forward to working with him.

Member Mullen also congratulated Member Loteckie and wished everyone a Happy New Year.

Member Galloway welcomed Member Loteckie to the board.

Member Loteckie – No comment

Chairman Dence welcomed Member Loteckie and expressed Happy New Year wishes to everyone.

Member Galloway moved to adjourn the meeting; Member Mullen seconded the motion; all board members were in favor. (5-0) The meeting was adjourned at 5:21 p.m.

Brian Galloway

Brian Galloway, Secretary